

RENTAL APPLICATION

Ridgewood Winery™

www.ridgewoodwinery.com

April 2018

DATE AND EVENT TYPE

DATE(S) REQUESTED

EVENT TYPE/ TIME OF EVENT

RENTAL

NUMBER OF GUESTS

_____ / _____

START _____ **/ END** _____

*****Please Note*****

***Ridgewood Winery is located within Ridgewood Farmstead, a Nationally Registered Historic Building and is not Handicap Accessible**
***Due to licensing regulations, no outside alcohol can be brought onto Ridgewood Winery/Farmstead property.**

RENTER (MUST BE 21 OR OLDER)

NAME

COMPANY (IF APPLICABLE)

ADDRESS

CITY, STATE, ZIP

PHONE

EMAIL

ALTERNATE CONTACT (IF APPLICABLE)

PHONE

EMAIL

WINERY

ON-SITE ROOM(S) REQUESTED (4 HOUR RENTAL)

TABLES AND CHAIRS INSIDE WINERY

TRASH REMOVAL

WINE TASTINGS AS PART OF EVENT

ONSITE RENTAL OVER 4 HRS / 6 HRS FOR WEDDINGS

BARTENDER

DOWNSTAIRS PARLOR \$400 / DOWNSTAIRS MUSIC ROOM \$300
UPSTAIRS MASTER BEDROOM \$300 / UPSTAIRS CONF ROOM \$300

N/C

\$35 WHEN MORE THAN 1 ROOM IS RENTED

\$8 PER PERSON IF BARTENDER IS IN ROOM

\$5 PER PERSON IF TASTING IS AT THE BAR

Overtime Rental is \$100 HR per 2 Staff Members (1 per each 50 ppl)

Y / N / BARTENDER (\$100 HR)

BACKYARD RENTALS

(WEATHER PERMITTING)

OUTSIDE RENTAL INSURANCE

TABLES / CHAIRS / PORTA POTTY

CATERER

ENTERTAINMENT

POP UP PARTY TENT 16x16 (20 pl) \$75 an hr.

PARTY TENT (30 pl) \$500, (50 pl) \$800, (100 pl) \$1300, (150 pl) \$2200

BACKYARD WEDDING RENTAL - \$800

PARTY OF 100 PERSONS OR MORE \$350

#TABLES (\$10 EACH) / #CHAIRS (\$2 EACH) / PORTA POTTY \$25

Y / N

Y / N

OFF-SITE BARN RENTALS

WEDDING RENTALS ARE FROM FRIDAY – SUNDAY (DEPENDING ON AVAILABILITY)

BARN WEDDINGS (up to 100 ppl) - \$2800 / BARN for 4 hours - \$500

Additional Tents: Easy Up– 12x12 \$100 / PARTY TENT 20X20

\$800

Additional Hours: \$100 hr past event end time/ double every hour after first hour (not past 10:00 pm)

TABLES (6' OBLONG) Included in rental / ROUND \$18

CHAIRS (METAL) Included in rental / PLASTIC \$6

PORTA POTTY (2) Included in rental / TRASH REMOVAL \$35

STAFFING (2 ARE INCLUDED IN PRICE FOR 6 HOURS),

BARTENDER (MIN 2 HRS \$100 HR) REQUIRED IF OTHER ALCOHOL IS SERVED
TIMES NEEDED FOR BARTENDER(S)

NUMBER OF BARTENDARS NEEDED:

START:

END:

\$

Continued on Other Side

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ITEM	COST
<i>RENTAL (\$)</i>	\$
<i>(RENTAL FOR ADDITIONAL HOURS)</i>	
<i>TRASH REMOVAL</i>	\$ 35
<i>(\$35 FOR ONSITE MORE THAN 1 ROOM RENTAL / FOR BARN)</i>	
<i>SPECIAL REQUESTS/ BARTENDER</i>	\$
<i>TABLES/CHAIRS/PORTA POTTY</i>	
<i>GRATUITY (10% OF RENTAL COST)</i>	\$
TOTAL	\$
<i>50% NONREFUNDABLE DEPOSIT</i>	\$
<i>PAID - CHECK/DATE</i>	\$ #
<i>BALANCE</i>	\$
<i>PAID - CHECK/DATE</i>	\$ #
<i>RIDGEWOOD WINERY AUTHORIZED SIGNER</i>	

I agree not to hold Ridgewood Winery™, Ridgewood Estates LLC or any of its members responsible for any injury, property damage, or theft of any kind, nor will I be a part to any legal action against anyone mentioned above. Ridgewood Winery and/or Ridgewood Estates LLC reserves the right to decline any renter based on questionable products and/or services being offered that could in any way harm their reputation.

***Must be 21 years of age to drink on the premises and all alcoholic beverage consumption will be monitored by Ridgewood Winery. All wine consumption must be purchased from Ridgewood Winery.**

***Cancellation Policy:** 10% deposit will be returned if cancelation is within 6 – 4 months of the event date. No refunds will be honored if cancelation is within 3 months of event date. Total reimbursement is only if agreed upon by both parties within the 6 month prior to event date.

***Any Outside Beverages must be purchased and on the premises 48 hours prior to event date and must be served by a licensed bartender hired by Ridgewood Winery. Otherwise, no outside alcoholic beverages are allowed on the property at any time.**

Renters Signature: _____ **Date:** _____

Please make checks payable to Ridgewood Winery and mail to the address below *as soon as possible to reserve your date*. Cancellation policy: 10% deposit will be returned if cancelation is within 6 – 4 months of the event date. No refunds will be honored if cancelation is within 3 months of event date.

All inquiries should be directed to events@ridgewoodwinery.com or call 484-509-0200 / toll free 866-554-7570.

INFORMATIONAL ONLY